

Activate Learning Education Trust

MINUTES of a meeting of the Bicester Technology Studio Local Governing Board held on 2nd March 2017

Governors present: Grae Laws (Chair) Richard Brown, Steph McNeil, David Hudson, Lewis Knight; Brian Whitford, Georgina Whyatt

In attendance: Lee Nicholls, Dean Woodham, Julian Sonaike, Heledd Walker (Clerk) Laura Sheehan, SENDCO and Intervention (Item 6), Paul Upstone, Head of Faculty (Item 6)

Summary of resolutions and actions

Action	Item Ref.	Deadline/ update	Assigned To	Completed
1. Resend email to all governors regarding DBS checks, Safeguarding and Prevent training for governors Governors to complete as per email and return asap	10.11.16	02.02.17 Cross Reference outstanding training.	Clerk	Complete
2. <ul style="list-style-type: none"> DW to add short case studies to website and use in a targeted summer marketing campaign 	10.11.16	12.1.17	DWO	
3. A 'Guide to being a Link Governor' document to be written	10.11.16	12.1.17	LNI	
4. GW to make connections with colleagues in the Teacher training Unit at Oxford Brookes University re Teacher vacancies.	10.11.16	18.11.16	GWH	
5. Risk register to include a multiplying factor.	02.02.17	04.05.17	RBR	
6. Principal's report to include school key measures	02.02.17	04.05.17	RBR	
7. To provide an update of work readiness information to the board	02.03.17	04.05.17	RBR	

MINUTES

1.	<p>Apologies for absence There were no apologies</p>
2.	<p>Declaration of interests, gifts and hospitality None</p>
3.	<p>Minutes The minutes of the meeting of 2nd March were approved and signed by the chair.</p> <p>Governor, LKN arrives at 4:15pm</p>
4.	<p>Matters arising The board were advised that a new parent governor, Ann Kanning would attend the next meeting on 4th May 2017.</p> <p>The Group Finance Business Partner updated the members with regards to the pupil premium adjustment (PNA) claw back. This is being managed within localised revenue adjustments, which a balanced budget being predicted which has accounted for the adjustment.</p> <p>The management accounts are received for information.</p> <p>Group Finance business Partner Julian Sonaike leaves 4:50pm</p>
5.	<p>Any other business that has arisen since the circulation of the agenda None</p>
6.	<p>Governor Training – School Performance Measures PUP presented to the members.</p> <p>The governors were updated on the assessment practice in place at the Bicester Technology Studio. The first week after half term is dedicated to assessment work, students are trained on how to use the marking scheme which assists in knowing how to gain more marks. Assessments are sat in exam conditions to prepare the students for the external exams. The assessments are moderated within the faculties and externally through networking with other schools.</p> <p>LSH presented to the members.</p> <p>The members received a presentation around the analysis of the Year 10 cohort. Initial data collected from standardised tests give indicators of literacy levels, reasoning abilities and attitudes to self and school all of which contribute to the student’s academic success.</p> <p>The suite of assessments available to Bicester Technology Studio students include;</p>

CATS – Cognitive Ability Tests are a suite of tests that assess a student’s reasoning (thinking) abilities in key areas that support educational development and academic attainment.

Literacy levels are assessed using the New Group Reading Test, which assesses both reading and comprehension skills with a paper version used in order to take into account handwriting. All students are red, amber, green (RAG) rated according to the age given by the test. GCSE exam papers require a reading age of 15years 7 months.

British Vocabulary scales assess receptive vocabulary for standard English.

PASS – Pupil Attitude to Self and School, a standardised diagnostic tool is used at the Bicester Technology Studio due to the wide and varied educational experiences that each learner brings with them. The success of a students educational experience is determined by the attitudes that they bring with them, their sense of aspiration and the feelings they have.

Dyslexia Portfolio – The diagnostic assessment provides a profile of strength and weaknesses in areas such as phonological awareness and working memory

The results of these screening assessments provide the learners with an intervention plan and support individual to them. Support includes 1:1 sessions for literacy and numeracy to mindfulness programmes to support social and emotional needs.

RBR presented to the members.

Presented information to the members around Attainment 8 based on the number of GCSE’s or vocational subjects listed by the government, maths and English are double weighted. The results of these subjects gives an attainment 8 score. The national average last year was 47.4

At Key stage 2 SATS tests in primary school, the students are categorised as

Less than 4 = low attainer

4 – 5 = mid-range attainer

5+ = high attainer

The gap between the primary school statistics and GCSE is the progress 8 score, the whole cohort has to be above -0.5 to ensure special measures are not triggered.

SMC presented to the members.

Presented data to the members around work readiness.

The learners are assessed on the following

- Are they emotionally ready
- Can they do project based learning

- Are they responsible for their emotional behaviour and consequences of their behaviour
- Do they have an educational mindset?

The current year 10 cohort includes 1 learner on day release and 6 on 1 week employer placements.

Year 12 have a higher level of work readiness;

- 22 attending curriculum lead placements
- 7 at BMW on a 1 week release
- 19 on day release

Plans for September 2017 will include implementing a 6 week work ready programme.

Bicester Technology Studio Targets for KS4 Headline outcomes

	BTS	Others
Attainment 8 total per KS4 student	47.6	47.4
Progress 8 (of whole grade)	-0.3	0
Ebacc group total per student	12	Estimate 13
Open group total per student	12	Estimate 13
Maths 4-9	55%	70%
Maths 5-9	25%	50%
English 4-9	70%	70%
English 5-9	40%	50%

7. Next meeting:
15th June 2017